



## LOCK YOUR DOORS

This is the single best deterrent to the would-be thief. Doors left unlocked, for just one minute, are a great risk. It takes about eight seconds to remove valuables from an unlocked room. Many thefts occur while the occupant is on the same floor, having left for one minute, to use a bathroom or visit a neighbor. Lock valuables in a cabinet, closet or drawer with a good security lock.

### KEEP YOUR KEYS!

- Do not loan keys to anyone; their carelessness may lead to your loss.
- Do not ID key rings with your addresses; duplicates can be used at a later date.
- Do not leave your keys lying around or in unused clothing; duplicates can be made.
- Keep keys immediately ready, in hand, when arriving at a car or residence.
- If lost or stolen, notify **Campus Security or issuing agent immediately**.

### WHEN YOU DRIVE:

- **Do not** pick up hitchhikers.
- Keep doors locked; be alert at traffic stops.
- Do not lower your car windows for strangers; demand credentials
- If stalked, ask for aid through a cracked window; remain calm and in vehicle.
- Travel well-lit streets.

### WHEN YOU WALK:

- Do not walk alone, especially at night.
- Do not take shortcuts; travel well-lighted, busy routes.
- If followed, change directions, head for lights and people.
- Trust your instincts. Run and/or scream if necessary. Escape a dangerous situation at the first opportunity.

### WHEN YOU PARK:

- Remove keys.
- Close and lock windows and doors.
- Keep all valuables out of sight; use the trunk.
- Choose a well-lit area to park at night.
- When returning to your vehicle, have your keys ready in hand and check interior before entering.

## **OTHER HELPFUL HINTS**

- When you report suspicious person or incidents;
- Supply address of incident
- Give number of individuals who are involved.
- Describe what is occurring.
- Obtain license number of any cars used and direction of escape.
- Obtain description of suspect(s) (age, height, weight, complexion, and clothing).
- Notice if any weapons are involved.
- Stay on phone until told otherwise.

## **BURGLARY PREVENTION TIPS:**

- Consider substantial window locks (a propped stick will buy time).
- Maintain lights inside when you leave; hall or bathroom are good places.
- Be aware of the “wrong number” gimmick; it is used to see if you are at home.
- If you notice strangers anywhere, call the police to check on them.
- Make your neighbor aware of your absence; don’t leave notes on the outside.
- Demand ID from strangers, salesman and solicitors and verify before admitting.
- Avoid keeping large sums of money or expensive valuables in your room.
- Play radio at low volume while away; use timers for the radio and lights.
- If you find a window broken or door open, **DO NOT ENTER!** Call the police immediately.
- Maintain an inventory of all valuables using serial number and description.
- Conceal your single status on nameplates; use the last name, initials or consider adding a second fictitious name.

**FOR MORE INFORMATION PLEASE CHECK OUT VIRGINIA UNIVERSITY OF  
LYNCHBURG’S WEBSITE BELOW.**

<https://www.vul.edu>

**or call**

**434.528.5276**