



# Student Housing

## Room and Key Assignment

I, \_\_\_\_\_, have received a key to room # \_\_\_\_\_ in ALLEN HALL. I understand that I am responsible for this key and there will be a fee of \$25.00 imposed for the loss of this item during the school year. Furthermore, I understand that there will be additional fees of \$50.00 for the repair or replacement of the lock to my designated room and a \$25.00 fee for the replacement of bent or broken keys. I also understand that if I do not return my key at the end of the school year or if I am removed/withdrawal from housing and do not return a key, it will be a \$150.00 fee.

I am responsible to visit the VUL website, read the Residential Living Manual, and adhere to ALL rules and regulations set by Virginia University of Lynchburg for dormitory/residential living. I will also sign the Statement of Acknowledgement Form before I enter housing.

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Signature

Date