



VUL LIBRARY CONFLICT OF INTEREST POLICY

Employees

No Board member or committee member of the Mary Jane Cachelin Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on staff. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Mary Jane Cachelin Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the librarian.

Each individual shall disclose to the librarian any personal interest which he or she may have in any matter pending before the librarian and shall refrain from participation in any decision on such matter.

Committees and staff shall refrain from obtaining any list of library patrons that results in personal benefit.

Statement of Associations

This is to certify that I, except as described on the reverse of this sheet, am not now nor at any time during the past year have been:

A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with the Mary Jane Cachelin Library that has resulted or could result in personal benefit to me.

Any exceptions to the above are stated on the reverse of this sheet with a full description of the transactions, whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with Mary Jane Cachelin Library.

Signature: _____ Date: _____

Printed name: _____

Library position:
